

WAUKESHA[®] METAL PRODUCTS
Employment Application

The Company is an equal employment opportunity employer. All applicants will be considered without regard to age, race, national origin, religion, disability, sex, or any other protected status in accordance with applicable federal and state equal employment opportunity laws. This Company will provide a qualified applicant with any reasonable accommodation necessary to enable an applicant to be considered for a job opening.

APPLICANT INFORMATION						
Last Name		First		M.I.	Date	
Street Address				Apartment/Unit#		
City		State		ZIP		
Phone		Email				
Date Available		Social Security No.			Desired Salary	
Position Applied for:			Shift Preference 1 st 2 nd Weekend			
Are you a citizen of the United States?		YES	NO	If no, are you authorized to work in the U.S.?		YES NO
Have you ever worked for this company?		YES	NO	If so, when?		
Have you ever been convicted of a crime or criminal offense (excluding minor traffic violations)?*					YES	NO
If your answer was "YES," please explain: _____						
*Exclude any sealed or expunged convictions. Disclosure of a criminal record will not necessarily disqualify you for employment. Each conviction will be evaluated on its own merits with respect to time, circumstances and seriousness, in relation to the position for which you are applying. However, failure to disclose such information may result in disqualification of your application or termination of your employment.						
Do you have any pending criminal charges against you?		YES	NO	If yes, explain		
If required to drive a vehicle for the job applying for, do you have a valid driver's license?		YES	NO	Issuing State		
Are you at least 18 years old?		YES	NO	If no, employment will be subject to state/federal age requirements and you will need to furnish a work permit.		
How were you referred to the company? Agency Walk-in Newspaper Present Employee (Name)						

EDUCATION					
High School			Address		
From	To	Did you graduate?	YES	NO	Diploma/Degree
College			Address		
From	To	Did you graduate?	YES	NO	Diploma/Degree
Other			Address		
From	To	Did you graduate?	YES	NO	Diploma/Degree

REFERENCES – PLEASE LIST THREE PROFESSIONAL REFERENCES	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

PREVIOUS EMPLOYMENT—START WITH MOST RECENT; USE ANOTHER SHEET IF NEEDED			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

I certify that the information contained in this application is correct to the best of my knowledge. I understand that, if hired for employment, any misstatement or omission of information on this application will be grounds for immediate termination.

I hereby authorize Waukesha Metal Products to conduct an investigation of all statements contained in this application, including my response to the inquiry concerning any criminal conviction record, and understand that my employment is contingent upon satisfactory completion of such investigation. I further authorize the employers listed herein to give Waukesha Metal Products (the "Company") any and all information concerning my previous employment and any pertinent information they may have, personal and otherwise, and I release all parties from liability for any damage that may result from furnishing that information to the Company.

I understand that if I am offered a job position, I will be required, as a condition of employment, to submit to a physical exam and/or drug screening.

I authorize Waukesha Metal Products to obtain a consumer report or an investigative consumer report concerning my background and credit and I understand that such report may be used as part of the process in considering my candidacy for employment.

Pursuant to the Immigration Reform and Control Act of 1986, all applicants, upon being made an offer of employment, must produce documents, which are specified by the federal government, establishing their identity and authorization for employment in the United States. These documents must be produced no later than seventy-two hours after commencement. I understand that I will also be required to sign a Form I-9 (issued by the federal government) verifying, under oath, my employment authorization.

I understand that, if I am hired, my employment shall be "at will" and can be terminated by the Company or me with or without cause, at any time, with or without notice. I further understand that, if I am hired, the terms and conditions of my employment, including compensation and benefits, can be changed at the discretion of the Company, upon notice to me. However, any alteration of the "at will" status of my employment or terms and conditions of my employment must be made in a written employment agreement signed by me and by the President/CEO of Waukesha Metal Products.

Signature _____ Date _____

This application will remain "Active" for 30 days from the date signed. If applicant wants to be considered for job openings more than 30 days from date signed a new application must be submitted.

Send to: Waukesha Metal Products
N53 W24635 South Corporate Circle
P.O. Box 328
Sussex, WI 53089-0328
Fax: 262.820.2859
Email: hr@waukeshametal.com